

Instructions for attachment 6: Interview Release

You should adapt this letter as necessary and send it out on your own letterhead.

CONTACT NAME
ADDRESS

Dear CONTACT NAME:

I am completing a book (Work) entitled tentatively WORKING TITLE which I expect to be published by the University of Texas Press in PUBLICATION YEAR. I intend to include material from our interview/interviews from DATE OF INTERVIEW AND/OR DESCRIPTION OF INTERVIEW.

I request your approval to use all or a portion of the interview (to quote or paraphrase) as well as your biographical data, personal experiences, incidents, remarks, actions, information, and recollections, as well as any photographs and documents (Interview Materials) you provide and to identify you by name in my book. I request your approval for any subsidiary use, including foreign language translations, and future revisions and editions, including electronic and other media. It may be excerpted in newspapers and magazines. It may also be used in promotional materials and advertising connected with my book.

Please indicate your agreement by signing and returning the enclosed copy of this letter to me. A duplicate of this letter is enclosed for your convenience. I greatly appreciate your consent to this request.

Sincerely yours,

YOUR NAME

I hereby consent to publication by YOUR NAME of the interview conducted with me in his/her book under the terms of this letter. I understand and acknowledge that the Author and/or his/her assigns will be the sole owner of all copyright and other rights in and to the Work.

In order to enable the Author to develop the Work in any manner that the Author may deem best (to develop, produce, distribute, advertise, promote or otherwise exploit the Work as a book or any other Work in any manner that Author or his/her assigns deems appropriate), I hereby release and discharge the Author and his/her licensees, successors, and assigns from any and all claims, demands, or causes of action that I may have against them by reason of anything contained in the Work, or any of the above uses, including any claims based on the right of privacy, the right of publicity, copyright, libel, slander, or any other right.

In consideration of the foregoing, the Author has agreed to provide me with one free copy of the Work upon publication. I acknowledge and agree that I am not entitled to receive any other form of payment from the Author and/or his/her licensees, successors and assigns.

Signature: _____

Date: _____

Name (printed): _____