

Instructions for attachment 5: COVER IMAGE PERMISSION

You should adapt this letter as necessary and send it out on your own letterhead.

CONTACT NAME

ADDRESS

Dear CONTACT NAME:

I recently completed a book tentatively entitled WORKING TITLE which I expect to be published by the University of Texas Press in PUBLICATION YEAR. I would like to include NAME OR DESCRIPTION OF IMAGE, as a cover illustration for the book.

I request a nonexclusive permission to publish the stipulated material in the original and all subsequent editions and printings of my book, in print and digital formats, and in all foreign language translations published by the University of Texas Press or its licensees. I also request permission to use it in all promotional materials and advertising connected with my book.

OPTIONAL WORDING IF IMAGE TO BE CROPPED

I would also like permission to crop edges, bleed image off sides, and allow type to overprint the image, if our design requires that liberty. I understand that such permission would not allow the publisher to obscure the image or violate the integrity of the photograph.

Unless you indicate otherwise, I shall use the following credit line:

NAME OR DESCRIPTION OF IMAGE by CONTACT NAME, © CONTACT NAME. Courtesy of CONTACT NAME.

Please indicate your agreement by signing and returning the enclosed copy of this letter to me. I greatly appreciate your consent to this request.

Sincerely yours,

YOUR NAME

I hereby grant nonexclusive permission to YOUR NAME to publish NAME OR DESCRIPTION OF IMAGE (photocopy attached) by me on the cover of his/her book under the terms given above.

Signature: _____

Date: _____